

## Year in Review for School Food Service Managers – FY14

This form has been created as a communication tool between you and the School Food Service Central Office regarding areas in which you believe you exhibited behaviors which would warrant receiving a strength rating on your yearend evaluation. Listing items on this sheet does not guarantee a strength rating on the evaluation and receiving a strength rating is not dependent upon having items listed. This is your opportunity to share your accomplishments during the year. Since your evaluation team is not at your school each day, there may be many items for which they are not aware.

Manager's Name: [Click here to enter text.](#)

Date: [Click here to enter a date.](#)

1. Ways in which you attempted to improve your program and what were the results. (2a)  
[Click here to enter text.](#)
2. Opportunities in which I participated to improve my professional skills as relates to my job duties (2b)  
[Click here to enter text.](#)
3. List times when I stepped outside my comfort zone to go above and beyond. (2b)  
[Click here to enter text.](#)
4. Areas in which I have improved my strengths and/or worked on improving my deficiencies (2c)  
[Click here to enter text.](#)
5. List areas in which you took independent action throughout the year. (3c)  
[Click here to enter text.](#)
6. List situations that were out of the ordinary and what you did to resolve the issue. (4ci)  
[Click here to enter text.](#)
7. Ways in which you adapted to change this year. (4cii)  
[Click here to enter text.](#)
8. List times you worked with employees, school staff, or parents to address difficult situations and what was the outcome. (5b)  
[Click here to enter text.](#)
9. List any ideas or suggestions that were shared with the Central Office for improvements to program functionality. (5c)  
[Click here to enter text.](#)
10. List any additional items that you would like to communicate regarding your job performance this year. (6)  
[Click here to enter text.](#)